

Great Staughton Parish Council
AGM Agenda *Mumford*
7.30pm on Thursday, 15 May 2025
Village Pavilion

Present:

R Jewell (BJ)

N Yates (NY)

David Moore (DM)

H Glanville (HG)

L Goody (LG)

H Hopperton (HH)

G Brittain (GB)

Will Mumford (WM),

Also in attendance:

Jo Russel – clerk

A resident regarding planning application 25/00579/LBC

1. Apologies for absence - J Duberly (JD), Stephen Cawley, Ian Gardner

2. Election of officers

Chair: BJ nominated NY and HH seconded. All who were present agreed and it was resolved to do so.

Vice Chair - NY proposed JD but he is was not able to attend this evening so this will be carried forward to the next meeting.

RFO – NY nominated JR and BJ seconded. All who were present agreed and it was resolved to do so.

3. Residents' Forum - a resident spoke to the PC about her planning application. She advised that although an objection had been sent to HDC, any work will not result in that property being overlooked nor will their light be impacted. They will screen the oil tank and will ensure that there will be no disruption due to the construction. The scheme has the support of the HDC conservation officers. The PC were content that the three points of objection had been dealt with.

4. Declarations of Interest – HH - East Park Solar Farm

5. Election of sub-committees:

Planning - all Councillors

Playing Field – HH, NY, BJ, GB, HG

Village Hall – HH, HG, LG

Highway Warden & Road Safety - DM

Parish Charities – WM, JD, LG

Footpaths - NY

6. Reports from District and County Councillors

None present this evening. BJ congratulated IG on his reelection. CCC is now under full Liberal Democrat control.

7. Approve minutes of 20 March 2025 – approved and signed.

8. Matters Arising:

- **Police checks re 20mph speed limit** – email from the police was circulated. They are not able to assist in 20mph speed zones.

- **Dead tree on The Highway** – CCC have not dealt with this yet.

(DM arrived 19.48)

9. **Attendance at other meetings** – LG attended the meeting in March with the local MP. He listened to the concerns from the villages present. It was not a long discussion but he is hoping to arrange further meetings in the future.

Actions from the Parish Assembly – Life magazine is now closing so the website will need to be updated. The Councillors contact details will need adding.

10. **Parish Council Forum – 19 June 2025, Burgess Hall, St Ives** – BJ is happy to attend this.

11. **Requirement for gov.uk email addresses** - it was agreed that DM would look into this and the clerk would contact Vision ICT. NY will also contact the hosting company that her workplace uses. We need to find out if someone can host the new email addresses alongside the existing website.

12. Highways

- **LHi Bid 24/25** – CCC have reported a delay. There is a new Highways officer dealing with this now and the clerk will chase her for an update.
- **LHi Bid 25/26** – a decision will be made by CCC in July.
- **Blocked Highway in Perry - WM** - carry forward to next meeting.
- **Drain - The Town** - the clerk will write to CCC asking them to clarify whether they will now carry out this work or whether they will formally pursue the homeowner.
- **Blocked ditch 67/69 The Green** – the clerk has written to the homeowners as advised to by CCC – no response has been received. The ditch is full of water. The clerk will now ask CCC to pursue the homeowners to rectify this.

13. Planning:

- **Five Acres Enforcement issues**
- **Wyboston Garden Village/developments in Beds near A1 – ongoing**
- **22/01813/FUL Land East and West of Little Staughton Solar Farm – comments submitted re Rights of Way**
- **25/00229/FUL – The Barn, Garden Farm, The Town – demolition and conversion and extension of existing barn. Air source heat pumps – no comments or objections.**
- **25/00579/LBC – 74 The Highway – single storey side and rear extension, oil tank, landscaping. No comments or objections.**
- **25/00684/FUL Lower Park Farm, Agden Green – Conversion of existing barn to dwelling. The PC voted to object to this development as there will be dangerous out flow onto the B645 and the development is contrary to the Neighbourhood Plan.**
- **Local Plan – Additional Sites Land Availability Assessments – responses due by 4 June.** There is one further site to consider. The clerk will write to HDC to confirm that the PC supports HDC's conclusions regarding this site.
- **25/00683/FUL – Lower Park Farm, Agden Green - retrospective application for installation of 48 ground mounted solar array – no comments or objections.**

NYats

13 AGAR 2024/25 - year end cashbook and documents circulated prior to the meeting. Approve accounting statements and complete Annual Governance Statement. The PC noted the completion of the Internal Auditor's Report 24/25.

13a - the Chair read out the Annual Governance Statements 24/25 and all Councillors approved. They were then signed by the Chair and the Clerk.

13b - the Councillors confirmed that they approved the accounting statements prepared by the RFO and the chair signed accordingly.

14 Cashbook – review payments in and out. The cashbook was approved.

HMRC	PAYE	20.80
Nupremis	Neighbourhood Plan Consultant	424.00
Online Designs	Website fees	22.00
Red Shoes	Payroll	48.60
J Russel	Salary	548.61
J Russel	Salary	555.41
P Yates	Village main.	115.90
Bradgate	Grass cutting	129.60
Online Designs	Website fees	22.00
ROSPA Play Safety	Inspection fees	216.00
CAS Business Services LTD	Insurance	698.97
CCC	LHi contribution	500.00

Bank balances: Current Account £38296.91, Tracker £21264.93

15 Grants 2025/26 as per the Budget it was agreed to pay £50 to St Neots Museum, £2000 to the Play Field and £500 to the PCC. The clerk will set up these payments. It was agreed that the PC may need to consider reinstating the grant to the Village Hall next financial year.

16 Correspondence

An email was received from a resident regarding bonfires. The PC did not agree that bonfires were a persistent problem in the village. This is an HDC issue and if they thought this was an issue then he would need to contact HDC to resolve. The clerk confirmed that she had not received any other reports about bonfires being an issue.

An email was received from a resident regarding wheelchair accessibility in the village. It was agreed that the clerk would contact Ian Gardner to see who at CCC deals with this and suggest a visit to the village with the resident to discuss the issues. The clerk will contact Ian Gardner to arrange.

17 Neighbourhood Plan

BJ confirmed that the Neighbourhood Plan was now ready for Referendum. The cabinet at HDC will meet on 17 June to approve it. It is therefore hoped that the Referendum can

take place on 5 September 2025. The PC unanimously approved the Neighborhood Plan for the Referendum.

18 Reports from:

- Village Hall committee - HG reported that Griffiths will install the heat pump shortly.
- Playing Field committee - Ny reported that her application for the Net Zero grant was not successful. BJ has found another grant they she may be able to apply for though. It is vital that more users are found. GB is trying to arrange for internet connection. BT need to insert another pole but this will not be until 26 September.
- Speed watch - no report.

19 Parish Matters

BJ will investigate purchasing a new defibrillator as the battery is not working to full power and the pads need replacing in September. It may therefore be cheaper to buy a new machine.

NY reported that a resident thought she had seen a patch of Japanese Knotweed in the village. NY will send the clerk a map for the location so she can report to HDC.

The proposed location for the soldier silhouette was also discussed. Highways have no objection but PC will need to maintain. It could go near the sundial.

Life magazine will close after the next edition unfortunately. Any remaining funds will be distributed pro rata between each PC according to their annual grants.

NY also expressed her thanks on behalf of all the PC to BJ for all of his hard work over the years as Chair.

20 East Park Energy Solar Farm

No update other than it was been confirmed that the archaeological work was carried out correctly and the proper procedures followed.

21 Meeting dates for 2025 - 3 July, 18 September, 13 November

Meeting closed 21.08

